

**COCHISE ELEMENTARY SCHOOL DISTRICT NO. 26**  
**5025 N. BOWIE AVENUE**  
**COCHISE, ARIZONA 85606**  
**TEL: (520) 384-2540**  
**FAX: (520) 384-4836**

**APPLICATION FOR CLASSIFIED EMPLOYMENT**

1. Name \_\_\_\_\_  
Last First Middle
2. Present Address \_\_\_\_\_  
Street/P.O. Box City State Zip
3. Permanent Address \_\_\_\_\_  
Street/P.O. Box City State Zip
4. Phone ( ) \_\_\_\_\_ Message ( ) \_\_\_\_\_
5. Please list, in order of preference, the specific position or positions for which you are certified or wish to be considered as an applicant for:  
  
(1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_
- 5a. Part time: \_\_\_\_\_ Full Time: \_\_\_\_\_ Full Time Only: \_\_\_\_\_
6. Have you ever interviewed with the Cochise Elementary School District before? \_\_\_\_\_  
If yes, when? \_\_\_\_\_ Under what name? \_\_\_\_\_
7. Do you have any relatives, or family members that work for the district? \_\_\_\_\_  
Relationship? \_\_\_\_\_
8. Do you speak/read/write any languages other than English? \_\_\_\_\_ If yes, what language(s) do you speak/read/write? \_\_\_\_\_

**It is the policy of Cochise Elementary School District #26 not to discriminate on the basis of sex, race, color, creed, age, disability, political affiliation, martial status or national origin in its educational programs, activities, or employment policies as required by Federal Law.**

**Compliance officer: Karl O. Uterhardt, Cochise Elementary School District Office,  
P.O. Box 1088, 5025 N. Bowie Avenue, Cochise, Arizona 85606, (520) 384-2540.**

9. Have you ever been convicted or plead "no contest" for any violation of law other than minor traffic offenses? Yes \_\_\_\_\_ No \_\_\_\_\_ (NOTE: conviction of a crime is not an automatic bar from employment) If yes, please give details: \_\_\_\_\_

Note: All candidates for positions with the Cochise School District will complete the A.R.S. 15-512 certification

10. **Complete in your own handwriting:**

Statement as to why you feel qualified for the position(s) applied for:

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11. What are your strengths and weaknesses as related to the position you are applying for?

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12. If applying for Teacher's Aide position, please list specific activities working with children?

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13. 

NAME OF HIGH SCHOOL	LOCATION (CITY, STATE)	DATES ATTENDED
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COLLEGE/UNIVERSITY	LOCATION (CITY, STATE)	DATES ATTENDED	MAJOR	DEGREES
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TECH/BUSINESS SCHOOL	LOCATION (CITY, STATE)	DATES ATTENDED	CERTIFICATES
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## **EMPLOYMENT RECORD**

14. List in order, starting with your most recent employment:

Name of Employer: \_\_\_\_\_  
Location (City, State) \_\_\_\_\_ Phone \_\_\_\_\_  
Dates Employed From \_\_\_\_\_ To \_\_\_\_\_  
Position Held \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Name of Employer: \_\_\_\_\_  
Location (City, State) \_\_\_\_\_ Phone \_\_\_\_\_  
Dates Employed From \_\_\_\_\_ To \_\_\_\_\_  
Position Held \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Name of Employer: \_\_\_\_\_  
Location (City, State) \_\_\_\_\_ Phone \_\_\_\_\_  
Dates Employed From \_\_\_\_\_ To \_\_\_\_\_  
Position Held \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

## **PERSONAL/PROFESSIONAL REFERENCES**

(Former supervisor, clergy, someone that can respond to your character and work habits)

15.	NAME	TITLE	PRESENT ADDRESS	PHONE NUMBER
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**I hereby authorize each person, school district, firm, and corporation listed on my application to answer any questions that may be asked and to give information that may be sought concerning this application, my work habits, character or skills. The Cochise Elementary School District will not contact your current employer without your permission.**

16. If presently employed, may we contact your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

17. Why do you want to work for the Cochise Elementary School District?


18. I certify that to the best of my knowledge all answers and statements herein contained are true and I understand that any misstatement or omission of fact will subject me to dismissal or disqualification.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPLICATIONS WILL BE DISCARDED AFTER TWO YEARS FROM THE DATE OF RECEIPT UNLESS WE ARE NOTIFIED IN WRITING TO KEEP THE APPLICATION ON FILE.**

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***OFFICE USE ONLY***

\_\_\_\_\_  
Date of Interview

Election Date \_\_\_\_\_

\_\_\_\_\_  
Position Desired

Assignment \_\_\_\_\_

\_\_\_\_\_  
Interviewed by

Salary Amt. \$ \_\_\_\_\_